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ABSTRACT

This project is a demonstration to show the value of a communication catalyst in the formation of a cooperative manpower development center, including a Technical Education Center, an Area Vocational Center, and Adult Education Centers. The communication catalyst is the chief communication link between community employment resources and the educational resources equipped to provide training and preparation to individuals entering or re-entering the labor force. This catalyst compiles the needs of a specific area related to unfilled and anticipated job requirements and serves as the medium for transferring these data to appropriate educational resources in the area. These needs will then be translated into action programs by the educational institutions. In Phase I the information has been gathered with some degree of success and is being disseminated to educators and employers. The findings of Phase I and the direction planned for Phase II are the contents of this report. (Author)

ED054424

APF AN ADULT BASIC EDUCATION DEMONSTRATION CENTER

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SOUTH CAROLINA

DEVELOPMENT OF CAREER AND EDUCATIONAL LADDERS BETWEEN INDUSTRY AND INSTRUCTIONAL AGENCIES

STATE MODULE FINAL REPORT

AUGUST 31, 1970

MOREHEAD STATE UNIVERSITY
MOREHEAD, KENTUCKY

AC010721

SOUTH CAROLINA MODULE

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FINAL REPORT

May 22, 1970

CHEROKEE COUNTY SCHOOL DISTRICT NO. 1

Gaffney, South Carolina

ED054424

FINAL REPORT SERIES

Project No.: 9-3-S-2-017

Grant No.: OEG-2-7-005077-5077 (324)

DEMONSTRATION, DEVELOPMENTAL AND RESEARCH PROJECT FOR PROGRAMS, MATERIALS, FACILITIES AND EDUCATIONAL TECHNOLOGY FOR UNDEREDUCATED ADULTS

Subcontract No.: AABEDC No. 13

DEVELOPMENT OF CAREER AND EDUCATIONAL LADDERS BETWEEN INDUSTRY AND INSTRUCTIONAL AGENCIES

SOUTH CAROLINA STATE MODULE

Ronald Farley, Director

Date: September 30, 1970

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U.S. DEPARTMENT
OF
HEALTH, EDUCATION, AND WELFARE

Office of Education
BUREAU OF ADULT, VOCATIONAL, AND
TECHNICAL EDUCATION

Funded under the authority of Public Law: 89-750, Title III Section 309 (b) Adult Basic Education "Special Projects" of THE ADULT EDUCATION ACT OF 1966, AS AMENDED.

ABSTRACT

This project is a demonstration to show the value of a communication catalyst in the formation of a cooperative manpower development center, including a Technical Education Center, an Area Vocational Center, and Adult Education Centers. The communication catalyst is the chief communication link between community employment resources and the educational resources equipped to provide training and preparation to individuals entering or re-entering the labor force. This catalyst compiles the needs of a specific area related to unfilled and anticipated job requirements and serves as the medium for transferring these data to appropriate educational resources in the area. These needs will then be translated into action programs by the educational institutions.

In Phase I the information has been gathered with some degree of success and is being dissiminated to educators and employers. The findings of Phase I and the direction planned for Phase II are the contents of this report.

INTRODUCTION

This project is a demonstration to show the value of a Communication Catlayst in the formation of a Cooperative Manpower Development Center. This involves Technical Education, Vocational Education and Adult Education. The project is being conducted in Cherokee County School District No. 1 which covers the entire county. The schools involved are: Spartanburg Technical Education Center, Cherokee Area Vocational Center, and Cherokee County Adult Education Centers.

Currently in Cherokee County, South Carolina, man power requirements exists, particularly in industry, which are unmet. Conversely, a pool of man power resources exists which is largely untrained, therefore possessing limited employment opportunities.

It is the goal of this project to determine the amount and type of training required by employment resources and to influence the educational resources to conduct this training.

As far as I can determine, no other similar study has ever been conducted in Cherokee County or South Carolina.

OBJECTIVES

Objective 1:

To contact each of the community's educational resources (including MDTA facilities, technical, vocational centers, publicly supported educational institutions) to determine:

CHEROKEE AREA VOCATIONAL CENTER

A. What type of educational programs are currently being offered?

Evaluation:

The Vocational Center is designed primarily for high school students. At present there are 430 junior and senior boys and girls taking sixteen vocational subjects. These include: Air Conditioning and Refrigeration, Auto Mechanics, Building Construction, Child Care, Cosmetology, Drafting, Electricity, Farm Mechanics, Food Service, Health Occupations, Industrial Sewing, Landscape Design, Machine Shop, Masonry, Office Occupations, and Textiles.

The Center also has an Adult Program in which it offers courses as there is demand for them. This year the following were offered: Air Conditioning and Refrigeration, Auto Mechanics, Building Construction, Electricity, Industrial Sewing, Key Punch, Machine Shop, Masonry, Nurses Aides and Orderlies, Textiles, and Welding. There were 105 students enrolled this year.

B. What are the capabilities for special education programs being established within the sponsoring agency?

Evaluation:

1) What educational programs are you planning to add?

Graphic Arts, Plumbing, Sheet Metal

2) What determines which educational programs you add?

Community needs

C. To what extent has contact been made with community employers in the development of educational programs?

Evaluation:

A 1 to 7 rating scale will be employed in judging:

1) The extent of contact of the educational resource with other resources, 7

2) The extent of coordination of the specific resource with other resources. 7

D. To what extent has contact been made with other community educational resources to effect better coordinated efforts? 6

E. To what extent is the agency willing to supply and share information about its resources to effect better cooperation and coordination through more effective communication? 7

Evaluation:

The answers to three questions are to be recorded:

1) Have you ever cooperated with any agency to develop a program?

Yes

2) Which agency?

Adult Education

3) In what way did you cooperate with that agency?

Through cooperation with the Adult Education office. The Continuing Education Center has been located at the Vocational Center Library.

Objective 1:

To contact each of the community's educational resources (including MDTA facilities, technical, vocational centers, publicly supported educational institutions) to determine:

CHEROKEE COUNTY

ADULT EDUCATION PROGRAM

A. What type of educational programs are currently being offered?

Evaluation:

Adult education has three programs in Cherokee County: Adult basic education, secondary education and the Continuing Education Center.

There are three basic education centers in operation: Blacksburg, Mt. Sinai and Gaffney. There were 75 students enrolled in these programs this year.

The secondary classes are held at Gaffney Senior High School. There have been 300 students to take advantage of these programs this year.

The Continuing Education Center is located at the Cherokee Area Vocational Center. This program is designed to prepare students to pass the G.E.D. test. There are 30 students enrolled.

B. What are the capabilities for special education programs being established within the sponsoring agency?

Evaluation:

Two questions were to be asked and the answers recorded from each agency:

1) What educational programs are you planning to add?

Summer A.B.E. program

2) What determines which educational programs you add?

Community needs

C. To what extent has contact been made with community employers in the development of educational programs?

Evaluation:

A 1 to 7 rating scale will be employed in judging:

1) The extent of contact of the educational resource with other resources, 4

2) The extent of coordination of the specific resource with other resources. 4

D. To what extent has contact been made with other community educational resources to effect better coordinated efforts? 4

E. To what extent is the agency willing to supply and share information about its resources to effect better cooperation and coordination through more effective communication?

Evaluation:

The answers to three questions are to be recorded:

1) Have you ever cooperated with any agency to develop a program?

yes

2) Which agency?

Vocational Center

3) In what way did you cooperate with that agency?

Vocational Center houses the Continuing Education Center

Objective 1:

To contact each of the community's educational resources (including MDTA facilities, technical, vocational centers, publicly supported educational institutions) to determine:

MANPOWER DEVELOPMENT TRAINING CENTER

A. What type of educational programs are currently being offered?

Evaluation:

A Cooperative Manpower Training program in which persons work part-time and go to school part-time is to start this summer. Also a clerk-stenographer course is available to women. The Center is located at Spartanburg TEC.

The cooperative program is accepting applicants now and the clerk-steno course has 30 persons enrolled.

B. What are the capabilities for special education programs being established within the sponsoring agency?

Evaluation:

Two questions were to be asked and the answers recorded from each agency:

1) What educational programs are you planning to add?

None

2) What determines which educational programs you add?

Fixed

C.. To what extent has contact been made with community employers in the development of educational programs?

Evaluation:

A 1 to 7 rating scale will be employed in judging:

1) The extent of contact of the educational resource with other resources, 3

2) The extent of coordination of the specific resource with other resources. 4

D. To what extent has contact been made with other community educational resources to effect better coordinated efforts? 1

E. To what extent is the agency willing to supply and share information about its resources to effect better cooperation and coordination through more effective communication? 5

Evaluation:

The answers to three questions are to be recorded:

1) Have you ever cooperated with any agency to develop a program?

Yes

2) Which agency?

Spartanburg TEC

3) In what way did you cooperate with that agency?

TEC houses the MDTA Center

Objective 1:

To contact each of the community's educational resources (including MDTA facilities, technical, vocational centers, publicly supported educational institutions) to determine:

SPARTANBURG TEC

A. What type of educational programs are currently being offered?

Evaluation:

Spartanburg TEC's Industrial Education department conducts classes or training session's for local industry. Presently they are conducting a supervisor's training course for Limestone Manufacturing Company for the supervisors which are involved in working with the hard core.

TEC is also planning to conduct training classes for two new industries which are locating in Gaffney. They are cooperating with the Employment Security Commission who is taking applications and the vocational center who is building a training building to provide training for Timken Roller Bearing Company. They also are conducting a training class for United Twist Drill to train production machine operators.

B. What are the capabilities for special education programs being established within the sponsoring agency?

Evaluation:

Two questions were to be asked and the answers recorded from each agency:

1) What educational programs are you planning to add?

Any which are needed

2) What determines which educational programs you add?

Industrial needs and requests

C. To what extent has contact been made with community employers in the development of educational programs?

Evaluation:

A 1 to 7 rating scale will be employed in judging:

1) The extent of contact of the educational resource with other resources, 4

2) The extent of coordination of the specific resource with other resources. 4

D. To what extent has contact been made with other community educational resources to effect better coordinated efforts? 3

E. To what extent is the agency willing to supply and share information about its resources to effect better cooperation and coordination through more effective communication? 4

Evaluation:

The answers to three questions are to be recorded:

1) Have you ever cooperated with any agency to develop a program?

Yes

2) Which agency?

Vocational Center and Employment Security Commission

3) In what way did you cooperate with that agency?

Timken training

Objective 2:

To contact each major employer within a designated area (school district) to determine:

A. What type of enterprise exists (textiles, food stuff, manufacture, heavy-manufacturing)?

Evaluation:

The kinds of enterprises and therefore the kinds of jobs will be recorded and categorized by the Occupational Index.

B. What employment opportunities are currently available or are anticipated?

Evaluation:

Answers are simply to be recorded.

C. What type of requirements exist with regard to levels of training and/or formal educational level for employment?

Evaluation:

Based on information collected to date, a checklist will be developed immediately. Each job within each industry will be described on the checklist as to:

1) preferred requirements

2) minimum requirements

D. Are there educational needs for existing employees within the business enterprise, i.e., upgrading reading and comprehension skills, job specifications call for a minimum of high school education, etc.?

Evaluation:

A checklist is to be used.

E. Have any attempts been made to use various community resources to meet manpower requirements--initial employment, re-training, remedial education--by contacting local employment agencies and educational institutions?

Evaluation:

If the answer is yes, a brief description of the attempt and subsequent events are to be recorded.

F. What and/or how much retraining, remedial education, or upgrading do you provide? Is this during or after work hours?

Evaluation:

A checklist will be developed based upon 2E. If the employer does provide some training (probably formal training or the assignment of a definite trainer), a brief description will be recorded. The second question will be recorded, as well as the amount (number of hours per day or week) of such training.

G. To what extent is the employer aware of the educationally-related resources available within his own community?

Evaluation:

A checklist based on Objective 1 to be used in the interview with the employer or his representative.

H. Is the employer willing to participate in an exchange

of information concerning employment, educational needs, and available resources?

Evaluation:

The answers to four questions will be recorded:

1) Have you ever cooperated with any agency to develop an educational program to meet your staffing needs?
2) Which agency?
3) In what way did you cooperate with that agency?
4) Would you be willing to participate in an exchange of information concerning job openings in your business and your requirements for filling those openings with available educational resources that might meet those needs?

I. Is there a key contact man who can be the focal point for information and referral to jobs and to educational openings?

Evaluation:

A Yes or No and the name of the current person if the answer is Yes.

J. What are the opportunites for advancement, i.e., what is the career ladder, of each job opening?

Evaluation:

A simple recording of the reply.

Evaluation of Objective 2:

The above questions have proven to be more than most employers are willing to answer. The amount of time required to obtain such information in a personal interview is more than anyone is willing to give. Furthermore most employers do not have this information readily available. If they do, they seem reluctant to release it.

Due to the amount of time involved to get this information in a personal interview, a decision was made to request the information by means of a questionnaire. The questionnaire also proved to be an ineffective means of obtaining the information. One hundred-thirty questionnaires were sent out and fifteen had been returned by May 15, 1970.

I have obtained some information on the major employers in Cherokee County and established their contact persons. A list of these follows.

BLACKSBURG

COMPANY	PRODUCTS	CONTACT MAN	EMPLOYEES
Blacksburg Mills I-85 839-6305	Cotton Yarn	Hugh Ballard	72
Burton-Dixie Hwy. # 5 839-2311	Batts, pads, and spring units	G. Harry Wilkins	240
Monsanto Company Hwy. I-85 839-2302	Process Nylon	Jack Lowry	200
Dodgeville Finishing 453 S. Main Street 839-2326	Finishing Synthetic fabrics	Fred Kinch	70
Magnolia Finishing Hwy. # 5 839-6311	Production and finishing of textile products	Jack Michie	400
Wendell Plastic Fabrics Shelby Street 839-6341	plastic fabrics	A. W. Silverman	75

CHEROKEE FALLS

Cherokee Falls Mfg. Co. Cherokee Falls 839-2369	Fine cotton goods	James West	241

GAFFNEY

COMPANY	PRODUCTS	CONTACT	EMPLOYEES
AABCO Industries Hwy. 29 489-6041	Mobile Homes	Jim Morton	92
Broad River Brick Co. Hwy. I-85 489-8145	Common & Face Brick	Jim Agnew	150
Carolina Apparel 13th Street 489-7111	Men's & Ladies	Dallas Cline	630
Cherokee Finishing Co. West Buford Street 489-2541	Textile Finishing	Charles L. Jones	390
Coachman Draperies 121 East Birnie Street 489-3137	Mobile Home Draperies	Eula Blackwell	75
Gaffney Mfg. Co. 110 Railroad Ave. 489-4711	Synthetic Textile Blends	Don Cornwell	750
Hamrick Mills 515 West Buford Street 489-4731	Print Cloth and Sheeting	Wylie Fulton	649
Jupiter Knitting Mills Hwy. I-85 489-6078	Knitwear	Nick Michaels	50
Limestone Mfg. Co. 6th Street 489-2513	Print cloth and Sheeting	Bruce Thompson	1000
McAuley Dye Plant Hyatt Street 489-8118	Hand Printing Textiles	Joan Osment	125
Phillips Construction Co. North Logan Street 489-7106	Residential and Commercial Const.	Dave Morgan	9[illegible]
Piedmont Glove Mfg. Co. Hyatt Street 489-3178	Industrial work gloves	Ernest Swad	[illegible]

COMPANY	PRODUCTS	CONTACT	EMPLOYEES
United Twist Drill % Employment Office 489-3112	Twist Drills	Peter Warren	120
Minette Mills 105 North Oliver Street 489-2240	Chenille Bed Spreads	Susie Jane Spencer	130
SIMCO (Southern Injection Molding) Beech Street 489-8138	Plastic Products	Mr. Tanner	50
Southern Loom Reed Co. 8th Street 489-4786	Loom reeds and combs	Lawrence Childers	40
Timken Roller Bearing Co. Hwy. 29 489-	Roller Bearings	R. M. Duffield	450
United Beef Hwy.29 489-5723	Dressed Beef	Walter Brown	74

Objective 3:

To combine the data into a form or forms which will permit its usefulness to be maximized by both employers and educational institutions. This may take the form of personal transmission of data from one target population to another; the development of brochures or fact sheets which will contain various employer/ educational contact persons — services which can be rendered, summaries of available types of job openings and qualifications, etc.

Evaluation:

Two methods are presently being developed to desiminate this information. First, a bulletin board 14" X 21" has been developed. This is labeled Adult Education Bulletin Board. In its center is a blank space 8½" X 11". This space is to be used to post current news items about Adult Education. In phase II a newsletter is planned which will fit into this position. It will be mailed periodly to those places which have the bulletin boards.

Also, a booklet describing the educational offerings of Cherokee County is being developed. This will be produced in quantity and made available to community leaders, industries and educators.

Objective 4:

To promote adult basic education through existing communication media to develop a community awareness of the need for it, where it can be obtained, etc.

Evaluation:

See following articles.

Learning To Read Offers Many New Opportunities

(By Mrs. Henry Croom)

What difference does being able to read make in a person's life?

Here are some answers supplied by those adults being tutored by volunteers in the Cherokee County Literacy Association's project:

"I've been able to get my driver's license!"

"I can read how much money to put in the snack machine at work."

"I can look up things in the telephone book now."

"I can sign my name now. You don't know what it is to have to put 'X' for your name. It's like you don't have a name, like you're just not anybody."

The list could go on and on. All the students feel their lives are being helped, and this sense of helping is what motivates those who are teaching.

So far, twenty-three persons are teaching in this program, which is designed so that non-professional teachers—anyone, in fact, who can himself read and write—can teach another person to read. The program is designed for one teacher to one pupil. However, many tutors have taken on several students, as the first pupil realizes the value of the learning and asks, "Can I bring a friend?"

One tutor, Mrs. Cudgeon Black of Blacksburg, now has three pupils. Mrs. Black says, "My original pupil has already completed the first book. He wanted to be able to read his Bible and to look up his children's phone numbers. He can already do the latter. I'm pleased with all my pupils' progress," she adds, "and I believe they are tickled to have this opportunity."

Other teachers voice similar enthusiasm. Mrs. Elwell Littlejohn says, "The first time my student read a story, she pushed back her chair, grinning, and said, 'Well, that's the first time I could ever do that.' Little things like that give us both a thrill." Mrs. Littlejohn's pupil says, "I could stay all afternoon," and Mrs. Littlejohn agrees, "We really have to watch the clock; we both get so interested."

Despite their enthusiasm, this group of dedicated tutors cannot do the job alone. More volunteers are needed. Over 30 people are now on a waiting list, people who want to learn badly enough to overcome their shyness and embarrassment to call, admit their problem, and ask for a teacher.

We can't let these people's hopes wither away. More teachers are desperately needed.

In order that more volunteers may learn to teach, the Literacy Association has planned a workshop to be held Saturday morning, May 16, at Limestone Presbyterian Church. The workshop will start at 8:30 a.m. and last until about 1 p.m.

The teacher's manual and the first two workbooks cost $5.00 as a kit, and many teachers prefer to own their own kits. However, Mrs. Croom assures prospective tutors that the committee can pay for any materials and lack of money need not bar anyone who desires to give of his time in this worthwhile project.

For more information about the tutoring program or the workshop, interested persons may call Mrs. Henry Croom at 489-5157. Along with adults, high school students are urged to participate in the workshop.

Adult School Planned For Summer

Cherokee County adults with less than an eighth grade education will be given an opportunity to participate in a summer adult education program.

Classes will be organized on three levels and participants will be assigned to the level in which he is best suited to begin work.

Each class will meet three hours per night, two nights a week. The first hour and a half will be used in teaching basic skills. The second hour and a half will be devoted to job orientation, life skills, nutrition, hygiene, home economics, family budgeting, and other related subjects.

The classes will begin on June 2 and continue through June 26. It will reconvene on July 13 and be concluded on August 15, a total of 9 weeks.

Extensive guidance services will be provided throughout the program. This summer program will also provide an opportunity for better employment.

Objective 5:

To bring employers to an awareness of the advantages of basic education as a tool for maintaining their labor force in a state of readiness to cope with constant changes in job responsibilities.

Evaluation. -

This objective is discussed in interviews with employers.

APPENDIX

Pleases return by May 15, 1970 to:

CHEROKEE COUNTY SCHOOL DISTRICT NO. 1
OFFICE OF INDUSTRIAL RELATIONS

P. O. Box 1238
Gaffney, S. C. 29340
803-489-3191

COMPANY NAME _____

ADDRESS _____

Is there a key contact man who can be the focal point for information and referral to jobs and to educational openings? NAME _____

TITLE _____ TELEPHONE _____

LIST AND DESCRIBE PRINCIPAL PRODUCTS OR SERVICES _____

_____

_____

_____

GIVE BRIEF HISTORY OF YOUR COMPANY _____

_____

_____

_____

_____

LIST THE TOP LOCAL OFFICIALS OF YOUR COMPANY

NAME	TITLE

List below the job titles of all employees in your plant up to first line supervisors in each department, then fill in the appropr

JOB TITLE I	No. of employees on this job.	Do you expect the No. employed to increase, decrease or remain the same in the foreseeable future?	How many new hires do you have each year?	How many job vacancies now exist?	Hourly rate	Hours per week	Preferred educational level for entry	Minimum educational level for entry

RAINING REQUIREMENTS

'iate education levels for each job. If these are not standard requirements, state the levels that are usually used by your company.

Qualifications for entry	What special training if any is required for entry?	Do you now provide this training?	Months experience before promotion	To what positions could a person advance from this job?

TOTAL EMPLOYEES_____

Do you have employees with educational needs, i.e., upgrade reading and comprehension skills, job specifications call for higher educational level or more training, etc.? If yes, what are their specific needs and how many employees are under each need?

_____

_____

_____

_____

What and/or how much retraining, remedial education or upgrading do you provide? Is this during or after work hours?

_____

_____

_____

_____

_____

Have you ever cooperated with any agency to develop an educational program to meet your staffing needs?_____

Which agency?_____

In what way did you cooperate with that agency? _____

_____

_____

What are two positive qualities of your employees?

1. _____

2. _____

What are two negative qualities of your employees?

1._____

2._____

QUESTIONNAIRE COMPLETED BY:_____

DATE _____

COMPONENTS

Outreach

The main method of recruiting involved in this project has been the effort to involve industry in promoting Adult Education. To achieve this we have discussed the programs available and the advantages to employees. We have distributed brochures which describe Adult Education.

The main effort, however, was to put the information before the people in a way that they would always know what was happening in education instead of telling them one time and leaving it up to them. To accomplish this a 14" X 21" poster was developed which would be a permanent Adult Education bulletin board. This poster has in it's center an 8½" X 11" blank space where current notices about Adult Education can be placed.

This bulletin board has been distributed to several industries and plans are to have them in every plant which will cooperate. Also, they will be placed in public offices and gathering places. This device was developed for and used by this project, but plans are developing to distribute them over the entire state so that every adult program can use them. This will be done by the South Carolina Office of Adult Education.

Another approach to informing the local industries and requesting their help in recruiting was a meeting of personnel managers. All personnel managers form the larger manufacturing companies were invited to a luncheon to hear about current and new programs. The Adult Education Coordinator and the Vocational Center Director were the guest speakers. The meeting was also attended by several representatives from the State Adult Education Office.

Retention

This component is not applicable to this project at this time.

Diagnosis

Not applicable to this project.

Manpower

There are only two persons on the staff of this project. The

module director and his secretary. The origional project called for the secretary to be employed one-half day. However, due to the amount of time the director is away form the office making personal visits, the secretary should be full-time. This is mainly because this office is being used as the information center or contact point for all educational programs in the county.

Materials

Not applicable to this project

Methods

The method used to obtain information from employers proved to be unsatisfactory. First attempts were to make personal visits to the employer. The amount of information which I was requesting was not easily obtained. The contact person, usually the personnel manager would hedge the questions and say that he would try to send me the information. After a few of this type interviews it became apparent that my methods would have to be changed. At this time, I developed a questionnaire which would allow the personnel managers to work on the answers when they had time and give more accurate responses. A copy can be found in the appendix.

The deadline date to return the questionnaires was May 15, 1970. This was to be two weeks before the final report was due. However, the final report was requested by May 22, 1970. This complicated the follow-up I had planned to give during the week of May 18 - 22. However, on May 15, 1970, only fifteen of one hundred-thirty questionnaires had been returned. In talking with some of the companies involved, all but one said that they were working on them and would return them soon. Only one company flatly refused to answer any of the questions.

In reviewing the information gathering process, I feel that the personal interview will be best but the amount of information requested will have to be decreased. In fact no formal list of questions should be used. I feel that in the future I will ask for less information and make more than one contact. This information can then be put into some written form after the interviews.

Follow-Up

Not applicable to phase I.

Counseling

Not applicalbe to phase I.

STATE SUPPORT

Presently the Office of Adult Education and the Office of Vocational Education are considering the possibility of making this type of program permanent and expanding it over the state.

Presently I am receiving much aid from the Office of Adult Education.

RECOMMENDATIONS

We have met with very good success in opening communication channels between education and industry. Everyone feels that this is a worthwhile and necessary effort. However, we have only scratched the surface. We have opened the channels but only partially. The information is being exchanged but not as freely and openly as we would like.

One area where information is not flowing freely is from industry. They don't mind giving you information in a casual way. However, any formal list of questions with responses being recorded causes the flow to stop. For this reason, the questionnaire and formal interview will not be practiced in Phase II. Instead more interviews will be arranged and less questions asked per interview. This will help also in keeping close contact with employers.

In the future, this office plans to publish a newsletter periodically which will keep the community, educators and industry informed. These will be designed so that they can be placed on the Adult Education Bulletin Boards which will be located throughout the county.

BUDGET REPORT

Final budget report will follow:

Estimated balance at end of project period - $1000.00

May 12, 1970

APPALACHIAN ADULT BASIC EDUCATION DEMONSTRATION CENTER MODULE STATISTICS

Please complete this form and include it in your May 31, 1970, final report and future interim and final reports.

I. DEMONSTRATION PROJECT

NAME South Carolina Module

ADDRESS P. O. Box 1238 Gaffney, S. C. 29340

DIRECTOR(s) Ronald L. Farley

II. GEOGRAPHIC AREA

List the counties your demonstration project serves:

Cherokee	

III. TEACHERS

	Full-time	Part-time
Number Employed During 1969 - 1970 Year		
Number Employed at End of 1969 - 1970 Year		
The Average Hours Worked Per Week		

IV. STUDENTS

Number Enrolled During 1969 - 1970 Year _____

Number Enrolled at End of 1969 - 1970 Year _____

Average Hours of Attendance Per Week _____

V. PROJECT ADMINISTRATORS

Full - time 1

Part - time _____

Average Hours Per Week 40

VI. OTHER STAFF

Staff Title	Full-time	Part-time	Average Hours Per Week
Secretary	1	.	40

ERIC Clearinghouse
OCT 18 1971
on Adult Education